

PLEASE COMPLETE ALL FOUR SECTIONS

FLAT MANAGEMENT COMPANY

SECTION 1 – COMPANY DETAILS

Company Name:

Registered Office Address:

Full Address of Property/Development:

SIC Code:

Same Day Service Normal Service

Money Laundering Statement

Please note that where you are acting for another person to form this company, Stanley Davis Group Ltd (SDG) is relying on you to have completed your due diligence and to have established the identity of your client in accordance with the requirements of the Money Laundering Regulations 2017. You further confirm that you are aware of and hereby consent to SDG relying upon the due diligence measures that you have undertaken and agree that should SDG request a copy of any of the verification documents or records that you have obtained, that you shall supply these to SDG, without question and in a timely manner.

SECTION 2 – DIRECTORS AND SECRETARY DETAILS

Director(s) and Secretary:

Note: Private companies do not need a secretary and require only one director that is not a company

Director Secretary

Title:

Forename(s):

Surname:

Name of Corporate officer (If applicable):

Name of Authorised signatory for corporate (If applicable):

Registration Number for this Corporate Entity (If applicable):

Date of Birth*:

Nationality*:

Occupation*:

Residential Address:

Service Address (if applicable):

Post Code

Post Code

Consent to Act I confirm that the person named above has consented to act in the position(s) indicated above

Confirmed by: (Please enter the name of person completing the form)

* Directors only to complete

Director(s)

Title:

Forename(s):

Surname:

Name of Corporate officer (If applicable):

Name of Authorised signatory for corporate (If applicable):

Registration Number for this Corporate Entity (If applicable):

Date of Birth*:

Nationality*:

Occupation*:

Residential Address:

Service Address (if applicable):

Post Code	Post Code
Consent to Act <input type="checkbox"/> I confirm that the person named above has consented to act in the position(s) indicated above	
Confirmed by: (Please enter the name of person completing the form)	

SECTION 3 – SHAREHOLDER DETAILS

Shareholder(s):	
Title:	
Forename(s):	
Surname:	
Date of Birth*:	
Nationality*:	
Name of Corporate officer (If applicable):	
Name of Authorised signatory for corporate (If applicable):	
No. of shares to be allotted:	
Residential/Service Address:	
Post Code	
Personal Authentication Details (Please complete any three):	
The first 3 letters of town of birth:	
The last three digits of telephone number:	
Last 3 characters of NI number:	
The last three digits of passport number	
The first three letters of mother's maiden name	
The first three letters of eye colour	
The first three letters of father's first forename	

Shareholder(s):	
Title:	
Forename(s):	
Surname:	
Date of Birth*:	
Nationality*:	
Name of Corporate officer (If applicable):	
Name of Authorised signatory for corporate (If applicable):	
No. of shares to be allotted:	
Residential/Service Address:	
Post Code	
Personal Authentication Details (Please complete any three):	
The first 3 letters of town of birth:	
The last three digits of telephone number:	
Last 3 characters of NI number:	
The last three digits of passport number	
The first three letters of mother's maiden name	
The first three letters of eye colour	
The first three letters of father's first forename	

SECTION 4 – PSC DETAILS

Persons with Significant Control (PSC)

A PSC is a person or relevant legal entity (such as a company) who has significant influence or control over the company.

Most small companies will have at least one person with significant control (PSC). For example, if a subscriber (initial shareholder) of the Company holds more than 25.1% of shares, they'll be a PSC of the Company. (Guidance can be found at <https://www.gov.uk/government/publications/guidance-to-the-people-with-significant-control-requirements-for-companies-and-limited-liability-partnerships>)

- If you are the sole shareholder and hold 100% of the issued shares and voting rights, please go to box 1.
- If there are more than 1 shareholder, holding at least 25.1% of the issued shares and 25.1% of the voting rights, please go to box 2.
- If there is no registrable person or registrable relevant legal entity in relation to the company please go to box 3.

Please select and confirm either of the following statements:

1. I confirm that I hold 100% of the issued shares and 100% of the corresponding voting rights in the company. Please use my details as shown above to register me as the PSC.
2. I/we confirm that we individually hold at least 25.1% of the issued shares and the following percentage of voting rights in the company.

Name	% of shares held	% of voting rights held

Please use the details shown in Section 2 above to register us as the PSC. If no details are shown under Section 2, please confirm the following information on the PSC:

- a) Date of Birth
 - b) Nationality
 - c) Residential address including any service address.
3. The company knows or has reasonable cause to believe that there is no registrable person or registrable relevant legal entity in relation to the company.

Confirmed by: _____

(Please enter the name of the person completing this form)